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ABSTRACT

The federal government supports many information clearinghouses and research institutions that produce free and low-cost publications and materials to support and enrich the work of professional counselors. This sourcebook is designed to help counselors tap into and take greater advantage of these resources. The 75 resources listed in this booklet provide the following: syntheses of current research, statistics, and research reports; background material about current and emerging policy issues; information about model programs and policies; materials and resources for school guidance and counseling programs; and educational pamphlets for counselors' office waiting rooms. Topics covered are adoption, aging, AIDS/HIV, child abuse and family violence, crime and violence, disabilities, education, employment and career development, health, mental health, smoking, substance abuse, and youth and families. Most of the resources in this guide are supported by the federal government. In a few instances, non-profit organizations that provide useful information to the public at no cost or for a nominal charge are included. Contains an index. (Author/MKA)

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ED 434 275

FEDERAL INFORMATION RESOURCES FOR PROFESSIONAL COUNSELORS

A Sourcebook of free and low-cost resources to support and enrich your work as a professional counselor

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

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Heidi Holland
Office of Public Policy and Information
American Counseling Association
March 1999

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INTRODUCTION

The Federal government supports many information clearinghouses and research institutions that produce free and low-cost publications and materials that can support and enrich your work as a professional counselor. This sourcebook is designed to help you tap into and take greater advantage of these resources.

Here you will find:

- Syntheses of current research, statistics, and research reports
- Background material about current and emerging policy issues
- Information about model programs and policies
- Materials and resources that may be used in school guidance and counseling programs
- Educational pamphlets and brochures for your office waiting room

Most of the entities we have listed in this guide are supported by the Federal government. In a few instances, we have also included non-profit organizations that provide useful information to the public at no cost or for a nominal charge.

This sourcebook will be updated on a regular basis and we encourage you to share with us other sources of information that you think professional counselors should know about. Please contact us at (800) 347-6647, extension 352 to share your discoveries.

Office of Public Policy and Information
American Counseling Association
5999 Stevenson Avenue
Alexandria, VA 22304
(800) 347-6647

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Single copies of this publication are free to members of the American Counseling Association.

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ADOPTION

National Adoption Information Clearinghouse
330 C. St., SW
Washington, DC 20447
(703) 352-3488 or (888) 251-0075 / fax (703) 835-3206
http://www.calib.com/naic

Supported by the U.S. Department of Health and Human Services, NAIC provides professionals and the general public information and referrals on issues related to adoption. NAIC publishes a series of materials on adoption, many of which are free. NAIC also offers free searches of over 5,000 publications to provide abstracts and bibliographic information.

☎ Call to request a list of NAIC publications and services. Recent publications include:

- *Issues Facing Adult Adoptees*
- *Transracial and Transcultural Adoption*
- *Working with Gay and Lesbian Adoptive Parents*
- *Adopting Children with Special Needs*

AGING

Alzheimer's Disease Education and Referral Center (ADEAR)
National Institute on Aging
P.O. Box 8250
Silver Spring, MD 20907-8250
(800) 438-4380
http://www.alzheimers.org/adear/

ADEAR distributes information about Alzheimer's disease to health professionals, patients, and their families. The Center maintains and disseminates information on current research findings and provides referrals to treatment centers, support groups, and family support services. Publications are free.

☎ Call to request a list of publications. Available publications include:

- *Alzheimer's Disease: A Caregiver and Patient Resource List*
- *Depression: A Serious But Treatable Illness*
- *Working With Your Older Patient: A Clinician's Handbook*

Clearinghouse on Abuse and Neglect of the Elderly
College of Human Resources
University of Delaware
Newark, DE 19716
(302) 831-3525
http://www.gwjapan.com/NCEA

The Clearinghouse on Abuse and Neglect of the Elderly (CANE) supported by an Administration on Aging grant, is a computerized collection of elder abuse materials and resources. The clearinghouse serves professionals, practitioners and the public in providing information, data, and technical expertise. CANE manages an automated elder abuse literature search and retrieval system, publishes the newsletter *NCEA EXCHANGE*, and provides materials and resources on abuse and neglect of the elderly. Some publications are free and others require a small fee.

☎ Call to request a list of publications and to request a copy of *NCEA EXCHANGE*, which is free to professionals with an interest in the prevention and treatment of elder abuse. Examples of low cost publications include:

- *Elder Abuse: Questions and Answers*
- *Interviewing Skills to Use With Abuse Victims Who Have Developmental Disabilities*
- *Interviewing Sexual Abuse Victims with Developmental Disabilities*

National Aging Information Center (NAIC)
Administration on Aging
330 Independence Avenue, SW Room 4656
Washington, DC 20201
(202) 619-7501 / fax (202) 401-7620
http://www.aoa.dhhs.gov/naic

The NAIC, operated by the U.S. Administration on Aging, is a central source for a wide variety of program and policy-related materials, demographic and statistical data on the health, economic, and social status of older Americans. NAIC services are mostly free of charge and include inquiry response, a searchable bibliographic database, and materials and resources. Single copies of most NAIC publications are free.

☎ Call to request a list of publications. Available free publications include:

- *Profile of Older Americans,1998*
- *Federal Antidiscrimination Law and Housing for Frail Older Renters*
- *Food and Nutrition for Life: Malnutrition and Older Americans*
- *Aging into the 21st Century*

National Institute on Aging Information Center
P.O. Box 8057
Gaithersburg, MD 20898-8057
(800) 222-2225
http://www.nih.gov/nia/health/health.htm

The National Institute on Aging, one of the National Institutes of Health, publishes science-based educational materials on a wide range of topics related to health and aging. Current publications include brochures and fact sheets called *Age Pages* that address such topics as menopause, nutrition, arthritis, cancer, aging, constipation, crime, diabetes, exercise, hearing, high blood pressure, osteoporosis, medicines, senility, flu, urinary incontinence, skin care, and dental care. Most publications are free.

☎ Call to request a list of publications. Available publications include:

- *Aging and Alcohol Abuse*
- *Depression: A Serious But Treatable Disease*
- *Managing Menopause*
- *Sexuality in Later Life*
- *Working with Your Older Patients: A Clinician's Handbook*

AIDS/HIV

CDC National Prevention Information Network
Publication Ordering Department
P.O. Box 6003
Rockville, MD 20849-6003
(800) 458-5231
http://www.cdcnpin.org/pubs/start.htm

The CDC National Prevention Information Network (NPIN) is a national reference, referral, and distribution service for information on HIV/AIDS, STDs, and TB, sponsored by the Centers for Disease Control and Prevention (CDC). All of NPIN's services are designed to facilitate the sharing of information and resources among people working in HIV, STD, and TB prevention, treatment, and support services. NPIN staff serve a diverse network of people who work in international, national, state, and local settings. NPIN provides more than 10,000 educational materials, posters, publications, and audiovisual materials on HIV, AIDS, and other sexually-transmitted diseases. Most materials are free.

☎ Call to request a copy of the *Catalogue of HIV and AIDS Education and Prevention Materials* or visit the NPIN website. Examples of information available include:

- *Guide to Information and Resources on HIV Testing*
- *HIV Counseling, Testing and Referral Standards and Guidelines*
- *AIDS Prevention Guide: Facts About HIV Infection and AIDS*

CHILD ABUSE AND FAMILY VIOLENCE

National Clearinghouse on Child Abuse and Neglect Information
c/o National Center on Child Abuse and Neglect
P.O. Box 1182
Washington, DC 20013-1182
(800) 394-3366
http://www.calib.com/nccanch/index.htm

The National Clearinghouse on Child Abuse and Neglect Information is a national resource for professionals seeking information on the prevention, identification, and treatment of child abuse and neglect, and related child welfare issues. The Clearinghouse disseminates brochures, research syntheses, bibliographies, and other resources. Single copies of most materials are free.

☎ Call to request the *Catalogue of Services and Publications* or visit the Clearinghouse's website. Free publications include:

- *The Role of Mental Health Professionals in the Prevention and Treatment of Child Abuse and Neglect*
- *A Coordinated Response to Child Abuse and Neglect: A Basic Manual*
- *Protecting Children in Substance-Abusing Families*
- *Child Protective Services: A Guide for Caseworkers*

National Children Advocacy Center
200 Westside Square, Suite 700
Huntsville AL 35801
(256) 533-0531 / fax (256) 534-6883
http://www.ncac-hsv.org/

The National Children's Advocacy Center (NCAC) is a non-profit agency providing prevention, intervention, and treatment services to physically and sexually abused children and their families within a child-focused team approach. NCAC provides technical support to professionals who work with sexually abused children and their families and distributes training modules and curricula, a newsletter, bibliographies, and publications. Subject bibliographies are free and many are posted on the web site. There is a charge for other publications.

☎ Call or visit the NCAC website to find out about current publications. Current subject bibliographies include:

- *For Therapists of Adolescent Victims of Sexual Abuse*
- *On the Assessment and Treatment of Families Who Have Been Victimized by Sexual Abuse*
- *On Developmentally Disabled Victims of Sexual Abuse*

CRIME AND VIOLENCE

Bureau of Justice Statistics Clearinghouse
U.S. Department of Justice
810 Seventh Street, NW
Washington, DC 20531
(202) 307-0765 or (800) 732-3277
http://www.ojp.usdoj.gov/bjs/

The Bureau of Justice Statistics Clearinghouse collects, analyzes, publishes, and disseminates information on crime, criminal offenders, victims of crime, and the operation of the justice systems at all levels of government. The Clearinghouse provides criminal justice statistics upon request, custom literature searches of the National Criminal Justice Reference Service (NCJRS), referrals to other sources of crime data, and data assistance from information specialists at the Clearinghouse. Publications are available in their full text electronically at the Clearinghouse's website and up to five paper versions may be ordered free from the BJS Clearinghouse.

☎ Call or visit the Clearinghouse's website to obtain a list of available publications. Available resources include:

- *Age Patterns of Victims of Serious Violent Crime*
- *Child Rape Victims*
- *Elderly Crime Victims*
- *School Crime*

Juvenile Justice Clearinghouse
P.O. Box 6000
Rockville, MD 20849-6000
(800) 638-8736 or (301) 519-5600
http://www.ojjdp.ncjrs.org/

The Juvenile Justice Clearinghouse produces and disseminates information and resources about juvenile justice issues to professionals active in prevention, law enforcement, and corrections, as well as to policymakers and the public. Most materials are free.

☎ Call for a list of publications. Available resources include:

- *Creating Safe and Drug-Free Schools: An Action Guide*
- *Adolescent Motherhood: Implications for the Juvenile Justice System*
- *Violent Families and Youth Violence*
- *Mental Health Disorders and Substance Abuse Problems Among Juveniles*

National Center for Missing and Exploited Children
2101 Wilson Boulevard, Suite 550
Arlington, VA 22201-3077
(703) 235-3900 or (800) 843-5678
http://www.missingkids.org/index.html

The National Center for Missing and Exploited Children is funded by the U.S. Department of Justice to serve as a clearinghouse and resource center to assist in the location of missing children. As part of its activities, NCMEC produces several free brochures to promote effective child protection practices.

✍ Write for free copies of NCMEC books and brochures. Available publications include:

- *My Eight Rules For Safety*
- *Child Molesters: A Behavioral Analysis*
- *Child Safety on the Information Superhighway*
- *Parental guidelines in Case You Are Considering Family Separation*
- *Just in case...You Are Considering Daycare*

National Criminal Justice Reference Service
P.O. Box 6000
Rockville, MD 20850
(301) 251-5507 or (800) 851-3420
http://www.ncjrs.org/homepage.htm

Funded by the U.S. Department of Justice, NCJRS distributes a broad range of criminal justice research publications and resource materials produced by Justice Department agencies. Many of these publications are available to the public at no cost; others are provided for a nominal fee. Publication topics include sexual abuse, missing and exploited children, gangs, drugs, and crime. Over 125,000 books, articles, and research reports are available.

☎ Call to request a free copy of the current ***NIJ Publications Catalog*** and the most recent NCJRS publications catalog (produced bimonthly). Examples of free available information include:

- *Crime in the Schools: A Problem-Solving Approach*
- *Preventing Interpersonal Violence Among Youths*
- *Effectiveness of Treatment for Drug Abusers Under Criminal Justice Supervision*
- *Victim Assistance Programs: Whom They Service, What They Offer*
- *The Emotional Effects of Testifying on Sexually Abused Children*

National GAINS Center for People with Co-Occurring Disorders in the Justice System
The GAINS Center
Policy Research Center, Inc.
262 Delaware Avenue
Delmar, NY 12054
(800) 311-4246 / fax (519) 439-7612
http://www.prainc.com/gains/

The National GAINS Center for People with Co-Occurring Disorders in the Justice System is a federal partnership between the Center for Substance Abuse Treatment and the Center for Mental Health Services of the U.S. Substance Abuse Mental Health Services Administration and the National Institute of Corrections. The Center is a national locus for the collection and dissemination of information about effective mental health and substance abuse services for people with co-occurring disorders who come in contact with the justice system. The GAINS Center offers brochures, fact sheets, briefing papers, and papers to the public for free.

☎ Call or visit GAINS website to order these and other publications:

- *Addressing the Specific Needs of Women with Co-Occurring Disorders in the Criminal Justice System*
- *Treatment of People with Co-Occurring Disorders in the Justice System*
- *Jail-Diversion: Creating Alternatives for Persons with Mental Illness*
- *What Do We Know About Mental Disorders and Violence?*

DISABILITIES

ADA Information Line
U.S. Department of Justice
(800) 514-0301 or (800) 514-0383 (TDD)
http://www.usdoj.gov/crt/ada/infoline.htm

The U.S. Department of Justice provides free materials about the Americans with Disabilities Act and its implementation by state and local governments and in public accommodations. Publications are available in standard print, as well as large print, audiotape, braille, and computer disk for people with disabilities.

☎ Call or visit the ADA website to request these and other publications:

- Text of the Americans with Disabilities Act
- *ADA Questions and Answers* (English and Spanish editions)
- *A Guide to Disability Rights Laws*
- *Questions and Answers: the ADA and Persons with HIV/AIDS*

ARCH National Resource Center for Respite & Crisis Care Services
Chapel Hill Training-Outreach Project
800 Eastowne Drive, Suite 105
Chapel Hill, NC 27514
(800) 473-1727 or (919) 490-4905
http://chtop.com/archbroc.htm

The ARCH National Resource Center provides a variety of informational resources to the general public such as a National Respite Locator Service, a lending library of relevant books, journals, and audiovisual materials, an informative website with downloadable factsheets on respite, and a national registry of consultants. Single copies of most publications are free.

☎ Call or visit the Center's website for a list of available resources. Available factsheets include:

- *Crisis Nursery Care: Respite for Children at Risk of Abuse and/or Neglect*
- *Respite for Children with Disabilities, & Chronic or Terminal Illness*
- *Crisis Nursery Care for Infants and Children Who Are Medically Fragile*
- *Respite Care for Children with HIV-Related Conditions*

ERIC Clearinghouse on Disabilities and Gifted Education
The Council for Exceptional Children (CEC)
1920 Association Drive
Reston, VA 20191
(800) 328-0272 (V/TTY)
http:// www.cec.sped.org/er-menu.htm

The Clearinghouse on Disabilities and Gifted Education focuses on professional literature, information, and resources relating to the education and development of persons of all ages who have disabilities and/or who are gifted. The Clearinghouse offers publications such as ERIC Digests (brief overviews of current topics), fact sheets, and mini-bibliographies for free. These publications are available in full-text form electronically or can be ordered from the Clearinghouse.

☎ Call or visit the website to request information about available resources. Current publications include:

- *Reducing the Disproportionate Representation of Minority Students in Special Education*
- *Financial Aid for (Postsecondary) Students with Disabilities*
- *Special Education Statistics*
- *State Resources for Gifted Education*
- *Addressing Diversity in Special Education*

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HEATH Resource Center
National Clearinghouse on Postsecondary Education for Individuals with Disabilities
One Dupont Circle, NW, Suite 800
Washington, DC 20036-1193
(202) 939-9320 / fax (202) 833-4760
http://www.acenet.edu/about/programs/Access&Equity/HEATH/

The HEATH Resource Center is supported by the U.S. Department of Education and serves as an information exchange about educational support services, policies, procedures, adaptations, and opportunities on American campuses, vocational-technical schools, adult education programs, independent living centers, transition, and other training entities after high school. The HEATH Resource Center operates the national clearinghouse on postsecondary education for individuals with disabilities and provides information about effective postsecondary educational policies, programs, and services. Some publications are free, others require a small charge.

☎ Call to request information about HEATH publications. Available publications include:

- *Getting Ready for College: Advising High School Students with Learning Disabilities*
- *Young Adults with Learning Disabilities and Other Special Needs: Guide for Selecting Postsecondary Transition Programs*
- *How to Choose a College: Guide for the Student with a Disability*
- *Financial Aid for Students with Disabilities*
- *Vocational Rehabilitation Services*

Job Accommodation Network (JAN)
West Virginia University
P.O. Box 6080
Morgantown, West Virginia 26506-6080
(800) 526-7234 (V/TTY)
http://janweb.icdi.wvu.edu/

JAN is an international information and consulting service sponsored by the President's Committee on Employment of People with Disabilities. JAN provides information about employment issues to employers, rehabilitation professionals, and persons with disabilities in regards to the hiring, retaining, or promoting of persons with disabilities. Callers should be prepared to explain their specific problem and job circumstances. Free brochures, printed materials, and a newsletter are available.

☎ Call to speak with a JAN information specialist or visit the JAN website for help with a specific issue or to request a list of publications.

Learning Disabilities Association
4156 Library Road
Pittsburgh, PA 15234-1349
(412) 341-1515 / fax (412) 344-0224
email: ldanatl@usaor.net
http://www.ldanatl.org/

The Learning Disabilities Association of America (LDA) is a national, non-profit organization working to advance the education and general welfare of children and adults of normal or potentially normal intelligence who manifest handicaps of a perceptual, conceptual, or coordinative nature. LDA has numerous pamphlets and information packets on a variety of topics related to learning disabilities that are offered free of charge.

☎ Call, write, or e-mail the national office to request a list of available publications. Some of the current publications include:

- *Helping Children and Youth with Learning Disabilities Achieve Independence*
- *How to Participate Effectively in the IEP Process*
- *When Learning is a Problem*
- *A Learning Disabilities Digest for Literacy Providers*
- *Early Intervention*

National Clearinghouse of Rehabilitation Training Materials
Oklahoma State University
5202 North Richmond Hill Drive
Stillwater, OK 74078-4080
(800) 223-5219 or (405) 624-7650 / fax (405) 624-0695
http://www.nchrtm.okstate.edu/

The Clearinghouse collects and disseminates rehabilitation training materials in print and electronic formats to rehabilitation professionals, students, and other persons. Many documents are available on their website. Documents that are available electronically, can also be requested on disk, in braille, or in large print. In addition, NCRTM serves as an information clearinghouse for other disability related materials. A fee is charged for most NCRTM resources.

☎ Call or visit the clearinghouse's website for a list of resources. Available materials include:

- *Guide to Disability Rights Laws*
- *Employing and Accommodating Workers with Psychiatric Disabilities*
- *ADA: Train the Trainer Program*
- *Reasonable Accommodation in the Workplace*

National Early Childhood Technical Assistance System
NEC*TAS Publications
500 NationsBank Plaza
137 East Franklin Street
Chapel Hill, NC 27514-3628
(919) 962-2001 or TDD (919) 962-8300 / fax (919) 966-7463
E-mail: nectas@unc.edu
http://www.nectas.unc.edu/index.htm

The National Early Childhood Technical Assistance System (NEC*TAS) is funded by the Office of Special Education Programs (OSEP) of the U.S. Department of Education. NEC*TAS develops a variety of publications that support policies, programs, and services for young children with disabilities and their families. NEC*TAS offers its publications for purchase at cost. Quantity discounts are available.

☎ Call or visit the NEC*TAS website for more information on ordering these and other available publications:

- *Eligibility Policies and Practices for Young Children Under Part B of IDEA*
- *Finding and Referring Infants and Preschoolers with Developmental and Health Needs*
- *Assisting Our Nation's Preschool Children With Disabilities and Their Families*

National Information Center for Children and Youth with Disabilities (NICHCY)
P.O. Box 1492
Washington, DC 20013-1492
(800) 695-0285 (Voice/TTY) or (202) 884-8200 / fax (202) 884-8441
http://www.nichcy.org

Supported by the U.S. Department of Education, NICHCY is a national information and referral center on issues related to children and youth with disabilities. NICHCY information specialists provide answers to telephone inquiries and provide referrals to other resources and organizations. NICHCY distributes a variety of publications, including fact sheets on specific disabilities, state resource sheets, parent guides, bibliographies, and issue papers. Many of the publications are free; others are available for a nominal fee. Full-text versions of most of the publications can be found on NICHCY's website.

☎ Call or visit the NICHCY website for available publications. Available titles include:

- *Parent's Guide to Accessing Programs for Infants, Toddlers, and Preschoolers with Disabilities*
- *Promising Practices & Future Trends for Special Education*
- Briefing papers and fact sheets on emotional disturbance, mental retardation, epilepsy, and other disabilities

National Information Center on Deafness (NICD)
Gallaudet University
800 Florida Avenue, NE
Washington, DC 20002-3695
(202) 651-5051 (voice) or (202) 651-5052 (TTY) / fax (202) 651-5054
http://www.gallaudet.edu/~nicd

NICD collects, develops, and disseminates information on all aspects of hearing loss and deafness, and programs and services for people who are deaf or hard of hearing. A nominal fee is charged for most NICD publications.

☎ Call to request a publications catalog. Available titles include:

- *Questions and Answers About Employment of Deaf People*
- *Programs and Resources for Deaf Alcoholics and Substance Abusers*
- *Residential Programs for Deaf/Emotionally Disturbed Children and Adolescents*
- *Growing Together: Information for Parents of Deaf and Hard of Hearing Children*
- *Aging and Hearing Loss: Some Commonly Asked Questions*

National Information Clearinghouse on Children Who Are Deaf-Blind (DB-LINK)
345 N. Monmouth Avenue
Monmouth, OR 97361
(800) 438-9376 (Voice) or (800) 854-7013 (TTY) / fax (503) 838-8150
http://www.tr.wou.edu/dblink/

The National Information Clearinghouse on Children Who Are Deaf-Blind is funded by the US Department of Education, Office of Special Education Programs. DB-LINK identifies, coordinates, and disseminates information related to children and youth who are deaf-blind. DB-LINK produces a series of resource materials which are free to the public. Materials are available in large print, braille, or ascii.

☎ Call or visit the DB-LINK website to request a copy of one of DB-LINK's publications. Current titles include:

- *Early Interactions with Children Who Are Deaf-Blind*
- *Expressive Communication*
- *Psychological Evaluation of Children Who Are Deaf-Blind: An Overview with Recommendations for Practice*

National Institute on Deafness and Other Communication Disorders Information Clearinghouse
1 Communication Avenue
Bethesda, MD 20892-3456
(800) 241-1044 or (800) 1055 (TT) / fax (301) 907-8830
http://www.nih.gov/nidcd

The National Institute on Deafness and Other Communication Disorders (NIDCD) is one of the institutes that comprise the National Institutes of Health (NIH). The Clearinghouse collects and disseminates information on hearing, balance, smell, taste, voice, speech, and language. The Institute also conducts and supports research and research training related to disease prevention and health promotion; addresses special biomedical and behavioral problems associated with people who have communication impairments or disorders. The Clearinghouse develops and maintains a database of brochures, books, articles, fact sheets, organization, and educational materials. Single copies are free and most can be downloaded from their website.

☎ Call or visit the website for a list of available publications. Current free factsheets include:

- *Silence Isn't Always Golden*
- *Stuttering Fact Sheet*
- *Traumatic Brain Injury: Cognitive and Communication Disorders*
- *Communication in Autism*

National Rehabilitation Information Center (NARIC)
1010 Wayne Avenue- Suite 800
Silver Spring, MD 20910
(800) 346-2742 or (301) 495-5626 (TTY) / fax (301) 562-2401
http://www.cais.com/naric/index.html

NARIC is a library and information center funded by the National Institute on Disability and Rehabilitation Research (NIDRR) to collect and disseminate the results of Federally-funded research. NARIC's document collection also includes commercially published books, journal articles, and audiovisuals. Single copies of some NARIC publications are free; for others, there is a nominal fee.

☎ Call to request a publications list or to speak with an information specialist. Available materials include:

- *Education of Children with Disabilities*
- *Trends in Disability Rates in the United States*
- *Need for Assistance in the Activities of Daily Living*
- *Health Conditions and Impairments Causing Disabilities*

EDUCATION

Division of Adult Education and Literacy Clearinghouse
600 Independence Ave., SW
Washington, DC 20202-7240
(202) 401-9570 (Automated FactsLine)
http://www.ed.gov/offices/OVAE/AdultEd/InfoBoard/clearing.html

The DAEL Clearinghouse is operated by the U.S. Department of Education's Office of Vocational and Adult Education, Division of Adult Education and Literacy, to provide educators, and other professionals with information resources that support adult education. The Clearinghouse responds to requests for information on adult education and literacy related issues. It provides referral services, produces and disseminates more than 400 publications and operates an automated document retrieval service. All publications are free.

✍ Write for a copy of the AEL ***Bibliography of Resource Materials*** that lists documents currently available for dissemination and ask to be put on the Clearinghouse mailing list.

☎ Call the Automated FactsLine and press '1' at the prompt. A list of resources available by automated retrieval will be faxed back to you. Publications available include:

- *Literacy Education for Older Adults*
- *Family Literacy*
- *Adult Basic Education Programs for Adults with Disabilities*

Center for Mental Health in the Schools
UCLA School Mental Health Project
405 Hilgard Ave.
Los Angeles, CA 90095-1563
(310) 825-3634 / fax (310) 206-8716
e-mail: smhp@ucla.edu
http:// smhp.psych.ucla.edu/clearing.htm

The Center is a federally-funded technical assistance center which focuses on the delivery of mental health services in the schools. It maintains a clearinghouse of information and other resources on school-based mental health services and produces a free newsletter, *Addressing Barriers to Learning*. Most items are free and others incur a small fee to cover copying, shipping, and handling.

☎ Call, write, or email the center to find out about available resources such as:

- *Common Psychological Problems of School Aged Youth*
- *Attention Problems: Intervention and Resources*
- *Anxiety, Fears, Phobias, and Related Problems: Intervention and Resources for School Aged Youth*

Clearinghouse on Urban Education (ERIC)
Institute for Urban and Minority Information
Box 40 Teachers College, Columbia University
New York, NY 10027
(800) 601-4868 or (212) 678-3433
http://eric-web.tc.columbia.edu/

The ERIC Clearinghouse on Urban Education focuses on the education of urban students and minority students; racial, ethnic, and gender equity issues; multicultural education; urban classroom and school organization; the relationship of urban schools to their communities; the impact of public policies on urban education; and the social and economic conditions of early life. The Clearinghouse offers manuals, brief articles, annotated bibliographies, and reviews and summaries of outstanding publications that deal with urban education. Most publications are available for free and others require a nominal charge.

☎ Call or visit the Clearinghouse's website to order these and other publications.

- *Urban School-Community Parent Programs to Prevent Youth Drug Use*
- *Trends and Issues in Urban Education, 1998*
- *Career Development for African-American and Latina Females*
- *The Identity Development of Multiracial Youth*

Defense Activity for Non-Traditional Education Support
6490 Saufley Field Road
Pensacola, FL 32509-5243
(904) 452-1763
http://www.voled.doded.mil

The Defense Activity for Non-Traditional Education Support (DANTES) is a division of the Department of Defense Voluntary Education Program. DANTES provides information, publications, and training to military counselors and educators on education, career development and assessment. Several free publications are available to military counselors.

☎ Call or visit DANTES website for details on publications and other resources available.

Educational Resources Information Center (ERIC)
2277 Research Boulevard
Mailstop 7A
Rockville, MD 20850-3172
(800) 538-3742
http://www.accesseric.org:81/

ERIC is an information network that catalogs, summarizes, and provides access to education information from all sources. ERIC produces a variety of publications and provides extensive user assistance by telephone and through e-mail. ERIC includes 16 subject-specific Clearinghouses.

☎ Call ACCESS ERIC or visit ERIC's website to learn more about how you can utilize the ERIC system. These and many other resources are available:

- *ReadyWeb: A Resource for Parents and Educators*
- *Adult Career Counseling in a New Age*
- *Multicultural Assessment*
- *Back to School Time - Tips to Help Children Adjust*

National Association for the Education of Young Children
1509 16th St., NW
Washington, DC 20036-1426
(800) 424-2460 or (202) 232-8777 / fax (202) 328-1846
http://www.naeyc.org/

The National Association for the Education of Young Children (NAEYC) works on behalf of high quality programs for young children, birth through age 8. NAEYC publishes books, posters, and brochures for teachers and parents of young children, including several resources related to ensuring health and safety in childcare. Publications are offered to the public for low costs.

☎ Call or visit NAEYC's website for information on ordering these and other low-cost publications:

- *A Good Preschool for Your Child*
- *Guidelines for Productive Employment of Older Adults in Child Care*
- *Preparing for Illness: A Joint Responsibility for Parents and Caregivers*
- *Helping Children Learn Self-Control*

National Center for Postsecondary Improvement
Stanford University
School of Education, 508 CERAS
520 Galvez Mall
Stanford, CA 94305-3084
(650) 723-7724 / fax (650) 725-3936
http://ncpi.stanford.edu

Through research and policy analysis, the National Center for Postsecondary Improvement (NCPI), funded by the U.S. Department of Education, helps institutions, policymakers, students, parents, and the business community adapt to the growing set of pressures facing postsecondary education. NCPI provides free publications, technical reports, and policy briefings, many of which can be downloaded from their website.

☎ Call or visit NCPI's website for information on these and other publications:

- *Adult Enrollment and Educational Attainment*
- *Surveying a Changed Landscape: Mapping a Market in Higher Education*
- *Public Universities as Academic Workplaces*
- *Bringing School-to-Work to Scale: What Employers Report*

National Center for Education Statistics (NCES)
555 New Jersey Avenue NW
Washington, DC 20208-5574
(202) 219-1828
http://nces.ed.gov/index.html

The NCES is the primary federal entity for collecting and analyzing data related to education in the U.S. and other nations. The NCES fulfills a Congressional mandate to collect, collate, analyze, and report complete statistics on the conditions of American education; conduct and publish reports; and review and report on education activities annually. NCES issues approximately 100 publications each year including early releases, bulletins, statistical reports, directories, and handbooks of standard terminology. Single copies of publications are available for free from the Center.

☎ Call or visit the Center's website for a complete list of available publications such as:

- *Early Literacy Experiences in the Home*
- *Confronting the Odds: Students At Risk and the Pipeline to Higher Education*
- *First-Graders' Achievement in Top and Bottom Schools*
- *Dropout Rates in the United States*

National Center for Research on Evaluation, Standards, and Student Testing (CRESST)
Center for the Study of Evaluation
301 GSE & IS, Box 152206
Los Angeles, CA 90095-1522
http://cresst96.cse.ucla.edu/inJex.htm

A research and development center funded by the U.S. Department of Education, CRESST conducts research about assessment policies and practices in American schools. The Center disseminates a wide variety of products based on it's work, including technical reports, guidebooks for educators, and sample assessments. These materials are offered for sale at a nominal charge. Full-text versions of most CRESST products can be found on the CRESST web-site. CRESST also publishes a newsletter and a research-based journal, which are free of charge upon request.

✍ Write to request a publications catalog and to be added to the mailing list. Available materials include:

- *Assessment and Accountability*
- *Using Group Collaboration as a Window Into Students' Cognitive Processes*
- *Effects of Introducing Classroom Performance Assessments on Student Learning*
Assessment, Equity, and Diversity in Reforming America's Schools

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National Center On Adult Literacy
University of Pennsylvania
3910 Chestnut Street
Philadelphia, PA 19104-3111
(215) 898-2100 / fax (215) 898-9804
http://ncal.literacy.upenn.edu/index.htm

Supported by the U.S. Department of Education, the Center seeks to improve the quality of adult literacy programs and services through applied research and development. The Center produces a variety of print and electronic publications, including technical reports, policy briefs, occasional papers, international papers, videoconference materials and tapes, practice guides and reports, newsletters, and books that are sold at cost. Full-text versions of many of the publications are also available on the NCAL web site.

☎ Call to request a products catalog. Available materials include:

- *Policy and Practice in Adult Learning: A Case Study Perspective*
- *Learning to Read: Literacy Acquisition by Children and Adults*
- *Literacy Skills Analysis for Job Training*
- *Literacy and Welfare Reform: Are We Making the Connection?*
- *Literacy and Adults With Developmental Disabilities*

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National Center on Postsecondary Teaching, Learning and Assessment
Penn State University
403 South Allen Street - Suite 104
State College, PA 16801-5252
(816) 865-6346 / fax (816) 865-3638
http://www.ed.psu.edu/cshe

Funded by the U.S. Department of Education, the Center conducts research and disseminates information about factors that impede or facilitate student learning at postecondary educational institutions. The Center publishes a number of research monographs and technical reports that are offered for sale.

☎ Call to request the NCTLA list of publications. Available publications include:

- *Building Learning Communities*
- *Collaborative Learning: A Sourcebook for Higher Education*
- *Multicultural Teaching and Learning: Strategies for Change*
- *Transition to College: Easing the Passage*

National Research Center on the Gifted and Talented
University of Connecticut
362 Fairfield Road, U-7
Storrs, CT 06269-2007
(860) 486-4676 / fax (860) 486-2900
http://www.gifted.uconn.edu/nrcgt.html

The Center is funded by the U.S. Department of Education to conduct research in the psychology and education of high-potential youth from preschool through post-secondary levels. Special emphasis is placed on the needs of economically disadvantaged youth, individuals of limited English proficiency, individuals with handicaps, and other special populations that traditionally have been underserved in programs for gifted and talented students. Most of the Center's publications are offered for sale, but executive summaries and some monographs are free.

☎ Call or visit their website to obtain a list of publications. Available titles include:

- *A Review of Assessment Issues in Gifted Education and Their Implications for Identifying Gifted Minority Students*
- *These Kids Don't Fit: High Ability Students With Behavioral Problems*
- *Self-Concept and the Gifted Child*
- *Counseling Gifted African American Students*

National School Safety Center
141 Duesenberg Drive, Suite 11
Westlake Village, CA 91362
(805) 373-9977 / fax (805) 373-9277
http://www.nssc1.org

The National School Safety Center serves as a national clearinghouse sponsored by the Office of Juvenile Justice and Delinquency Prevention which offers more than 50,000 articles, publications, and films on school safety. Their is a small fee associated with most publications.

☎ Call to obtain a list of publications. Recent publications include:

- *Safe Schools Overview*
- *School Bullying & Victimization*
- *Student & Staff Victimization*
- *Weapons in Schools*
- *Corporal Punishment in Schools*
- *School Crisis Prevention & Response*

National Service-Learning Clearinghouse
University of Minnesota
R-460 VoTech Ed. Building
1954 Buford Ave.
St. Paul, MN 55108
(800) 808-7358
http//:www.nicsl.coled.umn.edu

An Adjunct ERIC Clearinghouse, the National Service-Learning Cooperative Clearinghouse collects and disseminates information about service-learning programs, resources, events, as well as people and organizations involved in the field. NSLCC supports school professionals, community-based practitioners, public officials, and researchers in identifying appropriate resources through the NSLCC database. NSLCC produces and disseminates a wide range of publications, most of which are offered for the cost of shipping and handling. Full-text versions of many of the publications can be found on the NSLCC website.

☎ Call to find out more about NSLCC services and publications. Available materials include:

- *Connecting the Generations: A Guide to Intergenerational Resources*
- *Legal Issues for Service-Learning Programs*
- *National Service and Public Safety: Partnerships for Safer Communities*
- Bibliographies on the impacts and effects of service; at-risk/resiliency issues; differently-abled students performing services; behavior disorders etc.

EMPLOYMENT AND CAREER DEVELOPMENT

The Manpower Demonstration Research Corporation (MDRC)
19th Floor
16 East 34 Street
New York, NY 10016-4326
(212) 532-3200 / fax (212) 684-0832
http://www.mdrc.org/

MDRC is a nonprofit, nonpartisan social policy research organization that develops and evaluates innovative approaches to moving people from welfare to work, building a stronger work force through training, revitalizing low-income communities, and improving education for at-risk youth. MDRC has full-text versions of most of their publications on-line. Paper versions of publications are available for a fee.

☎ Call or visit their website to order publications. Examples of publications include:

- *Business Partnerships: How to Involve Employers in Welfare Reform*
- *After AFDC: Welfare-to-Work Choices and Challenges for StatesCan They All Work?*
- *A Study of the Employment Potential of Welfare Recipients in a Welfare-to-Work Program*

National Center for Research in Vocational Education
2030 Addison St. #1674
Suite 500
Berkeley, CA 94720-1674
(800) 762-4093 or (510) 642-4004
http://ncrve.berkeley.edu/

Funded by the U.S. Department of Education, the National Center for Research in Vocational Education is the nation's largest center for research and development in work-related education. The Center produces a wide variety of publications, including research syntheses, newsletters, and monographs and reports. There is a charge for most publications, but full-text versions of many of them are posted on the NCRVE web page.

☎ Call to request a products catalog. Available resources include:

- *Using Alternative Assessments in Vocational Education*
- *Work-based Learning for Students in High Schools and Community Colleges*
- *Exemplary Career Guidance Programs: What Should They Look Like?*
- *Vocational/Career Counseling and Career Education for Special Populations*

National Governors' Association Center for Best Practices
NGA Publications
P.O. Box 421
Annapolis Junction, MD 20701
(301) 498-3738 or (202) 624-5330
http://www.nga.org/CBP/activities/welfarereform.asp

The National Governors' Association Center for Best Practices provides services to Governors and their staff in order to support state efforts to reform welfare. NGA works closely with states to share information about state-based initiatives and best practices, synthesize and disseminate information about research in the welfare reform field, provide customized research and analysis in response to specific state requests, and work with Governors and their staffs to strengthen partnerships with the private sector to effectively implement welfare reform. The NGA's website has a wealth of information on welfare reform with full-text documents available to read. Printed versions of documents are sold for a fee.

☎ Call for a list of available publications or visit NGA's website to view documents and to order publications for sale. Available documents include:

- *The Employer Connection: State Strategies for Building School-to-Work Partnerships*
- *Meeting the Needs of Out-of-School Youth*
- *Ten Principles for Effective Workforce Development Programs*

National Occupational Information Coordinating Committee (NOICC)
National Training Support Center
Center for Learning Connections
Highline Community College 25-5A
P.O. Box 9800
DesMoines, WA 98198-9800
(888) 700-8940 or (205) 870-4860
http://www.noicc.gov/

The National Occupational Information Coordinating Committee (NOICC) is a fderal interagency coordinating committee that addresses the occupational information needs of vocational education and employment and training program managers and policy makers, as well as the career development needs of youth and adults. NOICC produces and disseminates several information products and training materials through its National Training Support Center. NOICC also works with State Occupational Information Coordinating Committees (SOICCs), who play a coordinating role at the state level and provide a wide array of information and technical assistance services to schools, businesses, and other users in each state.

☎ Call NOICC at (202) 653-5665 to learn how to reach the SOICC in your state and call the National Training Support Center at (888) 700-8940 to request a list of publications.

National School-To-Work Learning and Information Center
400 Virginia Avenue, SW, Room 210
Washington, DC 20024
(800) 251-7236 / fax (202) 488-7395
http://www.stw.ed.gov

The Center is jointly administered by the U.S. Departments of Education and Labor to produce and disseminate information about effective school-to-work programs, policies, and practices. The Center publishes numerous fact sheets and resource bulletins about current and emerging issues in the school-to-work field.

☎ Call to find out more about the Center's services. Available materials include resource bulletins on such topics as:

- *Career Development and Gender, Race, and Class*
- *Counseling and Prevention Curriculum*
- *Incorporating a Youth Development Perspective Into School-to-Work Systems*
- *Non-Traditional School-to-Work Opportunities for Young Women*
- *School-to-Work Opportunities for Out-of-School Youth*

Promising and Effective Practices Network (PEPNet)
National Youth Employment Coalition
1001 Connecticut Ave., NW, Suite 719
Washington, DC 20036
(202) 659-1064 / fax (202) 659-0399
http://esc.ttrc.doleta.gov/pepnet/

Funded by the U.S. Department of Labor and private foundations, PEPNet was established to recognize excellence in the field of youth employment and training and serve as a catalyst for the improvement of training programs for youth. Any organization that provides youth employment/development services and preparation to youth (ages 14 years through 25 years) may apply for recognition. PEPnet also offers a free self-assessment tool or "Guidebook," which can be utilized by training and development professionals to evaluate the effectiveness and quality of the services they offer.

☎ Call to request more information about the recognition program or to obtain a copy of the PEPnet self-assessment "Guidebook".

Training Technology Resource Center
Employment and Training Administration
U.S. Department of Labor, N-6507
Washington, DC 20210
(202) 219-5600 or (800) 488-0901 / fax (202) 219-4858
http://www.ttrc.doleta.gov/

The Training Technology Resource Center (TTRC) was created by the Department of Labor to provide information on new workforce development models, initiatives, and emerging policies to workforce development professionals. TTRC serves as an electronic point of access to a wide range of workforce development information and promotes information sharing throughout the employment and training community.

Connect to the TTRC website to obtain information on:

- *One-Stop Career Center Systems*
- *School-to-Work Transition*
- *Labor Market Information*
- *Occupational Skill Standards*
- *Emerging Training and Learning Technologies*
- *Innovative Workplace Practices*

Welfare Information Network (WIN)
1000 Vermont Ave, NW
Suite 600
Washington, DC 20005
(202) 628-5790
http://www.welfareinfo.org/

The Welfare Information Network is a clearinghouse for information, policy analysis, and technical assistance on welfare reform. WIN's website has a wealth of information on such topics as federal legislation, state legislation and state plans, and research project's and reports. WIN has an extensive database containing information on organizations, individual experts, publications, state and local initiatives, technical assistance service offerings, and web sites. The clearinghouse includes sources of welfare-related information and policy analysis, "best practices", research and evaluation findings, and providers of technical assistance and training.

Connect to the WIN website to obtain information on publications and services.

Agency for Health Care Policy and Research Clearinghouse
Agency for Health Care Policy and Research Publications Clearinghouse
P.O. Box 8547
Silver Spring, MD 20907 8547
(800) 358-9295 (Voice)
(301) 594-2800 (Instant FAX Instructions)
http://www.ahcpr.gov/

Agency for Health Care Policy and Research publications cover such topics as medical treatment effectiveness, health care costs and utilization, health care expenditures, health information systems, health technology assessment, and clinical practice guidelines. The AHCPR website offers a wealth of electronic documents of date. Single paper copies of publications are free from the AHCPR.

☎ Call to request an annotated publications list. Available publications include:

- *Nursing Home Residents: Mental Health Status (Intramural Research Highlights)*
- *Residents of Facilities for the Mentally Retarded: Status and Demographic Characteristics*
- *Profile of Nursing Home Users Under Age 65*
- *Children Without Health Insurance*

Consumer Information Center
Department WWW
Pueblo, Colorado 81009
(719) 948-4000
(719) 948-9724 (fax order line)
http://www.pueblo.gsa.gov/

The Consumer Information Center (CIC) of the U.S. General Services Administration has full text versions of hundreds of federal consumer publications available to the public free of charge. CIC offers publications on a variety of topics including children, adolescents, health, employment, food and nutrition.

☎ Call or visit the CIC website to obtain a copy of CIC catalog of publications. Available publications include:

- *Alzheimer's Disease*
- *Guide to Disability Rights Law*
- *New Ways to Prevent and Treat AIDS*
- *Anxiety Disorders*
- *Medications for the Treatment of Schizophrenia: Questions and Answers*

Division of Adolescent and School Health (DASH)
4770 Buford Highway
Mail Stop K-32
Atlanta, GA 30341
(770) 488-3168
http://www.cdc.gov/nccdphp/dash/index.htm

DASH, one of divisions of the Centers for Disease Control, identifies the highest priority health risks among youth, monitors the incidence and prevalence of those risks, implements national programs to prevent risks, and evaluates and improves those programs. DASH offers several free publications on adolescent and school health issues.

☎ Call or visit DASH's website to order publications. These and other publications are available:

- *Guidelines for Effective School Health Education To Prevent the Spread of AIDS*
- *Pregnancy, Sexually Transmitted Diseases, and Related Risk Behaviors Among US Adolescents*
- *Trends in Risk Behaviors for HIV Infection Among U.S. High School Students*
- *Adolescents at Risk for Violence*

National Center for Education in Maternal and Child Health
200 15th St., North
Suite 701
Arlington, VA 22201-2617
(703) 524-7802 / fax (703) 524-9335
http://www.ncemch.org

The National Center for Education in Maternal and Child Health is sponsored by the Maternal and Child Health Bureau, Health Resources and Services Administration. The Center provides information on women's health during pregnancy and childbirth, infant, child and adolescent health, nutrition, children with special needs, injury and violence prevention, health and safety in daycare, and maternal and child health programs and services to health professionals and the public. The Center also develops educational and reference materials, and provides technical assistance in program development.

☎ Call or visit the website for available publications. Examples of free publications available include:

- *Screening for Substance Abuse During Pregnancy: Improving Care, Improving Health*
- *Racial and Ethnic Disparities in Maternal and Child Health*
- *Diverting our Children From Crime: Family-Centered, Community-Based Strategies for Prevention*

National Institute of Child Health and Human Development Clearinghouse
P.O. Box 3006
Rockville, MD 20847
(800) 370-2943 / fax (301) 984-1473
http://www.nih.gov/nichd/

The National Institute of Child Health and Human Development is part of the National Institutes of Health. The NICHD conducts and supports laboratory, clinical, and epidemiological research on the reproductive, neurobiologic, developmental, and behavioral processes that determine and maintain the health of children, adults, families, and populations. NICHD produces many scientific and technical publications which are free of charge as well as provides information for patients and the general public.

☎ Call NICHD to receive a list of available publications or visit their website. Available publications include:

- *Why Children Succeed or Fail at Reading*
- *Reduce the Risk of Sudden Infant Death Syndrome (SIDS)*
- *Learning Disabilities, Advocacy, Science and the Future of the Field*
- *Pregnancy, Birth, and the Infant*

National Institute of Neurological Disorders and Stroke
Office of Communications and Public Liaison
P.O. Box 5801
Bethesda, MD 20824
(301) 496-5751 or (800) 352-9424
http://www.ninds.nih.gov/

The Office of Scientific and Health Reports of the National Institute of Neurological Disorders and Stroke produces and disseminates guides to common neurological disorders and other resources related to their diagnosis and treatment. Most publications are free and are all available on their website to be downloaded and reproduced.

☎ Call to request a list of publications. Available publications include resources on:

- *Pervasive Developmental Disorder*
- *Attention Deficit Disorder*
- *Developmental Speech and Language Disorders*
- *Narcolepsy*

National Library of Medicine
8600 Rockville Pike
Bethesda, MD 20894
(888) FINDNLM or (888)346-3656 or (301)594-5983
http://www.nlm.nih.gov/

The National Library of Medicine's (NLM) MEDLINE database of more than 9 million references to articles published in 3800 biomedical journals may be accessed free of charge on the World Wide Web. Two Web-based products, PubMed and Internet Grateful Med, provide this access. Every significant program of the Library is represented, from medical history to biotechnology.

Visit NLM's website to access MEDLINE's database of medical information.

National Maternal and Child Health Clearinghouse
2070 Chain Bridge Road Suite 450
Vienna, VA 22182-2536
(703) 356-1964 / (703) 821-2098 (fax order line)
http://www.nmchc.org//

The Clearinghouse, funded by the U.S. Department of Health and Human Services, collects and disseminates information on maternal and child health, human genetics, nutrition, and pregnancy care, primarily from materials developed by U.S. Department of Health and Human Services grantees. Single copies of most publications are free.

☎ Call to request a free copy of the ***Publication Catalog***. Publications include:

- *Guide to Screening Instruments for Maternal Substance Abuse*
- *Culturally Competent HIV Counseling and Education*
- *Promoting Resilience in Youth with Chronic Conditions and Their Families*
- *Building and Sustaining Systems of Care for Substance-Abusing Pregnant Women*
- *Genetic Testing and Counseling*
- *Promoting Mental Health in Early Child Care Settings*

Rural Information Center Health Services (RICHS)
National Agricultural Library
Room 304
10301 Baltimore Boulevard
Beltsville, MD 20705-2351
(800) 633-7701 or (301) 504-6856 (TDD) / fax (301) 504-5181
http://www.nal.usda.gov/ric/richs

The Rural Information Center Health Services (RICHS) is funded by the Federal Office of Rural Health Policy, the Department of Health and Human Services, and is part of the USDA Rural Information Center, which provides information on rural issues such as economic development and community well-being. RICHS disseminates information on a variety of rural health issues including health professions, health care financing, special populations, and the delivery of health care services. The Center provides information, referrals, publications, brief complimentary literature searches, and access to an electronic bulletin board for professionals and the public.

☎ Call or visit the RICHS website to order these and other free publications:

- *Community-Based Prevention: Programs That Work*
- *Managed Care in Rural Areas: What States Can Do to Promote Managed Care in Rural Areas*
- *Effects of Managed Mental Health Care on Service Use in Rural Areas*
- *Promoting Health in Multicultural Populations: A Handbook for Practitioners*

Office of Alternative Medicine Clearinghouse
PO Box 8218
Silver Spring, Maryland 20907-8218
(888) 644-6226 / fax (301) 495-4957
http://altmed.od.nih.gov/

The National Institutes of Health (NIH), Office of Alternative Medicine (OAM), facilitates research and evaluation of unconventional medical practices and shares this information with the public. The Clearinghouse develops and disseminates fact sheets, information packages, and publications to enhance public understanding about complementary and alternative medicine research supported by the NIH. OAM publications are free of charge in limited numbers.

☎ Call or visit the Clearinghouse's website for information on available publications and ordering instructions. Available publications include:

- *Classification of Complementary & Alternative Health Care Practices*
- *Considering Complementary and Alternative Therapies?*
- *Alternative Medicine Research Using MEDLINE*

Office of Disease Prevention and Health Promotion (ODPHP)
Communication Support Center (OCSC)
PO Box 37366
Washington, DC 20013-7366
(301) 468-5960
http://odphp.osophs.dhhs.gov/

The Office of Disease Prevention and Health Promotion works to strengthen disease prevention and health promotion. ODPHP provides several publications to the public free of charge.

☎ Call or visit the ODPHP website for information on ordering publications. Examples of available publications include:

- *Healthy People in Healthy Communities*
- *Toll-free Numbers for Health Information*
- *Federal Health Information Centers and Clearinghouses*
- *Nutrition and Your Health: Dietary Guidelines for Americans*

Office of Minority Health Resource Center
Division of Information and Education
PO Box 37337
Washington, DC 20013-7337
(800) 444-6472 or (301) 443-5224
http://www.omhrc.gov/

The Office of Minority Health Resource Center (OMH-RC) was established by the Department of Health and Human Services . OMH-RC serves as a national resource and referral center on minority health issues. The Center collects and distributes information on a wide variety of health topics, including substance abuse, cancer, heart disease, violence, diabetes, HIV/AIDS, and infant mortality. The Resource Center also facilitates the exchange of information on minority health issues. OMH-RC offers customized database searches, mailing lists, referrals, and numerous publications regarding American Indian and Alaskan Native, African American, Asian American and Pacific Islander, and Hispanic populations.

☎ Call the Resource Center for a list of nearly 100 available publications and to be placed on the mailing list for ***Closing the Gap***, OMH's monthly newsletter.

MENTAL HEALTH

Center for Child Health and Mental Health Policy
Georgetown University Child Development Center
3307 M Street, NW - Suite 401
Washington, DC 20007-3935
(202) 687-8635 / fax (202) 687-8899
http://www.dml.georgetown.edu/depts/pediatrics/gucdc/

The Center is funded by the U.S. Department of Health and Human Services--Maternal and Child Health Bureau, Substance Abuse and Mental Health Services Administration, National Institute of Mental Health, Administration on Developmental Disabilities, National Institutes of Health--as well as the U.S. Department of Education. The Center provides policy and technical assistance to states and communities to improve service delivery and outcomes for children and adolescents with, or at-risk of, serious emotional disturbance and their families. The Center disseminates monographs and other information resources, and responds to phone calls for technical assistance and information. Some publications are free and others incur a small fee.

☎ Call or visit the Center's website for a list of Center publications. Available reports include:

- *Tracking State Managed Care Reforms as They Affect Children and Adolescents with Behavioral Health Disorders and Their Families*
- *Child Welfare, Children's Mental Health and Families: A Partnership for Action*
- *The State of the States: Responses to Cultural Competence and Diversity in Child Mental Health*

ERIC Counseling and Student Services Clearinghouse (ERIC/CASS)
University of North Carolina at Greensboro
201 Ferguson Building
Greensboro, NC 27402-5001
(800) 414-9769 or (336) 334-4114 / fax (336) 334-4116
http://www.uncg.edu/~ericcas2/

ERIC/CASS produces and disseminates many publications concerning school counseling, school social work, school psychology, mental health counseling, marriage and family counseling, career counseling, and student development, as well as parent, student, and teacher education in the human resources area. ERIC-CASS produces several digests which are available on ERIC-CASS's website or can be ordered on a cost recovery basis.

☎ Call or visit the ERIC/CASS website for a list of available publications. Examples of digests include:

- *Assessment Skills for School Counselors*
- *School Counselor Role in Planning and Integrating Basic Skills*
- *Psychodiagnosis for Counselors: The DSM-IV*

National Institute of Mental Health
NIMH Public Inquiries
6001 Executive Boulevard, Rm 8184, MSC 9663
Bethesda, MD 20892-8030
(301) 443-4513 (voice) / (301) 443-4279 (Automated Fax on Demand service)
http://www.nimh.nih.gov/

The National Institute of Mental Health (NIMH) conducts and supports research on mental illness and mental health, including studies of the brain, behavior, and mental health services. NIMH publishes a number of free informational materials about mental health issues.

☎ Call to obtain more information about NIMH publications. Current publications include:

- *Panic Disorder Treatment and Referral*
- *If You're Over 65 and Feeling Depressed*
- *Getting Treatment for Panic Disorder*
- *A Consumer's Guide to Mental Health Services*

The National Mental Health Consumers' Self-Help Clearinghouse
1211 Chestnut St.
Philadelphia, PA 19107
(800) 553-4539 / fax (215) 636-6310
http://www.mhselfhelp.org/

The Clearinghouse is a consumer-run national technical assistance center funded by a grant from the Federal Center for Mental Health Services. The Self-Help Clearinghouse is committed to helping mental health consumers improve their lives through self-help and advocacy by assisting consumers plan, provide, and evaluate mental health and community support services. Clearinghouse publications include informational pamphlets, educational manuals and toolkits, and a newsletter, ***The Key***. The pamphlets, which include reprinted material from many different sources, cover subjects ranging from depressive disorders to managed care. The more in-depth educational manuals, developed by the Clearinghouse, teach people how to create self-help programs and get involved in advocacy work. Pamphlets are free and other publications incur a small charge. Most materials are available on the website.

Visit the Clearinghouse's website for information on subscribing to ***The Key*** and to order these and other publications:

- *Fighting Stigma*
- *Making Our Voices Heard*
- *Who's Who in the Mental Health System*

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National Mental Health Services Knowledge Exchange Network (KEN)
c/o Center for Mental Health Services
P.O. Box 42490
Washington, D.C. 20015
(800) 789-2647 or (301) 443-9006 (TDD) / fax (301) 984-8796
http://www.mentalhealth.org

KEN provides access to mental health information and resources, including referrals to more than 1600 consumer and family advocacy organizations, government agencies, national clearinghouses, and information centers. Articles, booklets, fact sheets, and videos are available, most of them free.

☎ Call or visit KEN's website for information on available publications. Examples of available brochures include:

- *Your Child's Mental Health: What Every Family Should Know*
- *Managed Care: What to Look For, What to Ask*
- *Children and Adolescent's Mental Health*
- *Choosing the Right Mental Health Therapist*
- *A Consumer's Guide to Mental Health Services*

National Resource Center on Homelessness and Mental Illness
Policy Research Associates, Inc.
262 Delaware Avenue
Delmar, NY 12054
(800) 444-7415 / fax (518) 439-7612
http://www.prainc.com/nrc/

The National Resource Center on Homelessness and Mental Illness provides technical assistance, identifies and synthesizes knowledge, and disseminates information. The National Resource Center links policy makers, service providers, researchers, consumers, and other interested parties to findings from Federal demonstration and Knowledge Development and Application (KDA) projects and research on homelessness and mental illness. The Resource Center provides a wide variety of technical assistance on many different topics related to homelessness and mental illness, including prevention, outreach, treatment, supportive services, and housing options.

☎ Call or visit the Center's website for more information on the publications available. Examples of free monographs and papers include:

- *The Transition to Adulthood Among Adolescents Who Have Serious Emotional Disturbance*
- *Legal Remedies to Address Discrimination Against People Who Are Homeless and Have Mental Illnesses*
- *Preventing Homelessness Among People with Serious Mental Illnesses*

National Technical Assistance Center for State Mental Health Planning
National Association of State Mental Health Program Directors
66 Canal Center Plaza, Suite 302
Alexandria, VA 22314
(703) 739-9333 / fax (703) 548-9517
http://www.nasmhpd.org/ntac

The National Technical Assistance Center for State Mental Health Planning (NTAC) is supported under a cooperative agreement between the National Association of State Mental Health Program Directors and the Center for Mental Health Services, Substance Abuse and Mental Health Services Administration, U.S. Department of Health and Human Services. NTAC provides on-site technical assistance to individual states and regions on all issues of importance to mental health planning, service delivery, and evaluation.

☎ Call or visit the NTAC's website for information on how to order publications and to be added to the mailing list for *Networks*, NTAC's quarterly newsletter.

Research and Training Center on Family Support and Children's Mental Health
Portland State University
P.O. Box 751
Portland, OR 97207-0751
(800) 628-1696 or (503) 725-4040
http://www.rtc.pdx.edu/resource/clearing.htm

Funded by several federal agencies, the Research and Training Center on Family Support and Children's Mental Health conducts research and provides training to improve services for families whose children have serious mental, emotional, or behavioral disabilities. Center publications include a free newsletter, *Focal Point*, several free fact sheets, and a series of research publications that are offered for sale.

☎ Call to request a free subscription to ***Focal Point*** and to request a list of publications. Available materials include:

- *Taking Charge: Handbook for Parents Whose Children Have Emotional Disorders*
- *Developing and Maintaining Mutual Aid Groups for Parents*
- *Next Steps: National Family Agenda for Children Who Have Emotional Disorders*

SMOKING

Office on Smoking and Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention
4770 Buford Highway, N.E.
Atlanta, GA 30341-3724
(770) 488-5705
(800) CDC-1311
http://www.cdc.gov/nccdphp/osh/

The Office on Smoking and Health (OSH) produces a variety of technical and educational materials on the prevention and cessation of the use of tobacco which are free to the public.

☎ Call to request the OSH publications catalog. Available materials include:

- *Secondhand Smoke in Your Home*
- *Health Effects of Smoking Among Young People*
- *Facts on Women and Tobacco*
- *Guidelines for School Health Programs to Prevent Tobacco Use and Addiction*

SUBSTANCE ABUSE

Higher Education Center for Alcohol and Other Drug Prevention
55 Chapel Street
Newton, MA 02458
(800) 676-1730 / fax (617) 928-1537
http://www.edc.org/hec/

The Center is funded by the Department of Education to provide training, technical assistance, and information resources and other support to professionals working to prevent alcohol and other drug abuse at postsecondary educational institutions. The Center produces and disseminates a number of different types of publications, most of which are free. Many are also available on the Center's web-site.

☎ Call to request a list of publications. Available publications include:

- *Secondary Effects of Binge Drinking on College Campuses*
- *Drug Prevention Institutionalizing Your Alcohol and Other Program*
- *Methods for Assessing Student Use of Alcohol and Other Drugs*
- *Preventing Alcohol-Related Problems on Campus: Acquaintance Rape*

National Clearinghouse for Alcohol and Drug Information (NCADI)
P.O. Box 2345
Rockville, MD 20847-2345
(800) 729-6686 / fax (301) 468-6433
http://www.health.org/pubs.htm

The National Clearinghouse for Alcohol and Drug Information (NCADI) is the information service of the Center for Substance Abuse Prevention of the U.S. Department of Health and Human Services. NCADI is the world's largest resource for current information and materials concerning substance abuse prevention. NCADI produces and distributes over 1,000 free materials related to the abuse of alcohol, tobacco, and illicit drugs, including fact sheets, brochures, pamphlets, posters, video tapes, and an array of culturally-diverse prevention materials that may be used by parents, school counselors, teachers, and prevention professionals.

☎ Call to order NCADI's ***Publications Catalog.*** Available materials include:

- *The Challenge* (quarterly newsletter for school-based prevention professionals)
- *Insurance Benefits. The Costs and Effects of Parity for Mental Health and Substance Abuse Insurance Benefits*
- *A Hispanic/Latino Family Approach to Substance Abuse Prevention*
- *Learning to Live Drug Free: A Curriculum Model for Prevention*
- *Growing Up Drug-Free: Parents' Guide to Prevention*

National Council on Alcoholism and Drug Dependence
12 West 21 Street
New York, NY 10010
(800) NCA-CALL or (212) 206-6770
http://www.ncadd.org/

The National Council on Alcoholism and Drug Dependence provides education and information on alcoholism and drug addictions. NCADD has many educational materials, including newsletters, pamphlets, fact sheets, and posters available to the public for very low costs.

☎ Call or visit NCADD's website for information on available publications. Available publications include:

- *Alcohol-Related Birth Defects*
- *Use of Alcohol and Other Drugs Among Women*
- *Youth and Alcohol*
- *What I Should Tell My Child About Drinking*

National Institute on Alcohol Abuse and Alcoholism (NIAAA)
600 Executive Boulevard - Willco Building
Bethesda, MD 20892-7003
http://www.niaaa.nih.gov/

The National Institute on Alcohol Abuse and Alcoholism supports and conducts biomedical and behavioral research on the causes, consequences, treatment, and prevention of alcoholism and alcohol-related problems. NIAAA disseminates research findings on alcohol abuse and alcoholism to health care providers, researchers, policymakers, and the public. NIAAA publications include the *Alcohol Alert* bulletin, the quarterly scientific journal *Alcohol Health & Research World*, pamphlets/brochures, surveillance reports, research monographs, manuals, and online databases (ETOH and Quick Facts).

☎ Call or visit NIAAA's website for a list of available publications. Free pamphlets and brochures available include:

- *Alcohol: What You Don't Know Can Harm You*
- *AgePage-Aging and Alcohol Abuse*
- *Drinking and Your Pregnancy*
- *How to Cut Down on Your Drinking*

YOUTH & FAMILIES

National Clearinghouse on Families & Youth
P.O. Box 13505
Silver Spring, MD 20911-3505
(301) 608-8098
(301) 608-8721 (Fax)
e-mail: info@ncfy.com
http://www.ncfy.com/index.htm

The National Clearinghouse on Families & Youth serves the Family and Youth Services Bureau, an agency of the Department of Health and Human Services. The mission of the Family and Youth Services Bureau (FYSB) is to provide national leadership on youth issues and to assist individuals and organizations in providing effective, comprehensive services for youth in at-risk situations and their families. The Clearinghouse offers many publications free of charge.

☎ Visit the Clearinghouse's website for information on available publications. Examples of free publications include:

- *Resource Development for Youth Services Professionals*
- *Preventing Adolescent Pregnancy: A Youth Development Approach*
- *A Guide to Enhancing the Cultural Competence of Runaway and Homeless Youth Programs*

Office of Population Affairs Clearinghouse
P.O. Box 30686
Bethesda, MD 20824-0686
(301) 654-6190 / fax (301) 215-7731
http://www.dhhs.gov/progorg/opa/

The Office of Population Affairs Clearinghouse, sponsored by the U.S. Department of Health and Human Services, collects, develops, and distributes information on family planning, adolescent pregnancy, abstinence, adoption, reproductive health care, and sexually transmitted diseases, including HIV and AIDS. Although the primary target audience of the Clearinghouse is HHS grantees, the Clearinghouse also provides information to educational and other human service professionals. A series of patient and professional education publications are available free of charge.

☎ Call to request an OPA publications list. Available materials include:

- Patient and education pamphlets on such topics as abstinence, contraception, sexually transmitted diseases, and preconception planning
- Research and statistics on adolescent pregnancy and adoption
- Summaries of federally funded research on adolescent sexual behavior, adoption, and parenting

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